



## Welcome to STEPS School of Dance!

We have an exciting year of dance planned for you! Any comments or suggestions that may make this year run more smoothly are welcomed. If any parent or student wishes a private conference concerning your individual dance goals or financial concerns, please do not hesitate to set an appointment with our Director, Maureen Gibson.

STEPS strives to ensure that your school year will be one of pleasure and growth.

*The entire faculty and staff wish you a fantastic year of dance!*

### School Tuition

Our 2017-2018-Season is 40 weeks

- ❖ Tuition is broken into installments which are due on or before the first of each month.
- ❖ Tuition is pro-rated if student starts mid-cycle, according to payment schedule below.
- ❖ Tuition is **not pro-rated for holidays**, illness or other reasons. Make-ups are offered and encouraged.

Our preferred method of payment is Auto-Pay with Visa or MasterCard; however, you may also pay with Cash or Check.

- ❖ Auto pay will be debited from your account on the 1<sup>st</sup> of each month
- ❖ Cash or Check payments must be received **on or before** the 1<sup>st</sup> of each month
- ❖ Note: A \$15.00 fee is added to accounts paid on the 2<sup>nd</sup> of each month. No exceptions

<u>Tuition Due Dates</u>	<u>Weeks payment covers:</u>
August Registration	August 14-21-28 -Sept 4 *(Pro-rate to registration date)
September 1 <sup>st</sup>	September 11-18-25-Oct 2
October 1 <sup>st</sup>	October 9-16-23-30
November 1 <sup>st</sup>	November 6-13-20-27
December 1 <sup>st</sup>	December 4-11-18-25 (Holiday Makeup 1 week this month)
January 1 <sup>st</sup>	January 8-15-22-29
February 1 <sup>st</sup>	February 5-12-19-26
March 1 <sup>st</sup>	March 5-12-19-26
April 1 <sup>st</sup>	April 2-9-16-23
May 1 <sup>st</sup>	April 30- May 7-14-21 *(Season Recital)

### School Policies

#### Uniform/Hair Requirements:

- ❖ Uniform and Hair requirements are posted on our website: [www.StepsSchoolofDance.com](http://www.StepsSchoolofDance.com)
- ❖ All students must be dressed in proper uniform/hair for required classes

#### Lost/Found:

- ❖ Located in the lost and found designated area at back of school.
- ❖ STEPS School of Dance is not responsible for lost personal items.

#### Food/Drink:

- ❖ No food or sodas are allowed in the dance studios.
- ❖ Snacks are permitted in the reception area only.
- ❖ Please clean up after your snack time.
- ❖ Students are encouraged to bring a water bottle into class.

#### After School Room:

- ❖ Only after school students and staff are allowed in the after school room.

***Thank you for choosing STEPS School of Dance  
Celebrating 30 Years of Dance Education in Pinellas County!***

Maureen Gibson, Director